

New Vision International School
 A Ministry of NVIS International Ministries, Inc.
 Ph. 812-351-0977 :: www.nvis.org

Enrollment Checklist

Student's Name: _____ Age: _____ DOB: MM/DD/YYYY School Year: _____

For your convenience, a checklist is provided below to ensure all necessary payments and paperwork are returned to New Vision Int'l School in order for your child's name to be added to the roster for the upcoming school year. All applicable criteria must be met in order to complete registration. Each section builds upon the next, according to your child's grade.

Date	Requirement for Completing Enrollment	Date	Requirement for Completing Enrollment
MM/DD/YYYY	Student Enrollment Application (Form 2001-002)	MM/DD/YYYY	Immunization Record (Copy)
MM/DD/YYYY	Financial Agreement (Form 2001-004)	MM/DD/YYYY	Social Security Card (Copy)
MM/DD/YYYY	Statement of Cooperation (Form 2001-006)	MM/DD/YYYY	Proof of Insurance (Copy)
MM/DD/YYYY	Student Medical Record (Form 2001-003)	MM/DD/YYYY	Birth Certificate or Passport (Copy)
MM/DD/YYYY	Handbook Receipt Acknowledgment (Form 2001-005)	MM/DD/YYYY	Student's previous school record (Copy)

OFFICE USE ONLY	
Date Completed	Completed by School Office Staff
	Interview with parents and students
	Diagnostic Test Completed
	Records received from previous school
	Application Fee DATE RECEIVED: _____ AMOUNT: _____ STAFF: _____
	Registration Fee DATE RECEIVED: _____ AMOUNT: _____ STAFF: _____
	Book Fee DATE RECEIVED: _____ AMOUNT: _____ STAFF: _____
	Uniform Fee DATE RECEIVED: _____ AMOUNT: _____ STAFF: _____
	Initial Testing Fee DATE RECEIVED: _____ AMOUNT: _____ STAFF: _____
	Tuition <input type="checkbox"/> Full Payment in Advance <input type="checkbox"/> Two Payment Option <input type="checkbox"/> Ten-Month Payment Option DATE RECEIVED: _____ AMOUNT: _____ STAFF: _____
<input type="checkbox"/> Enrollment Completed (student file prepared with all required paperwork and all fees are paid) <input type="checkbox"/> Student Not Accepted <input type="checkbox"/> Student Accepted (Probationary enrollment) <input type="checkbox"/> Student Accepted	
Reason for not accepting student:	

